



## Belfast City Council

<b>Report to:</b>	Parks and Leisure Committee
<b>Subject:</b>	<b>Parks Events Small Grants Scheme</b>
<b>Date:</b>	8 August 2013
<b>Reporting Officer:</b>	Andrew Hassard, Director of Parks and Leisure
<b>Contact Officer:</b>	Brian McKinley, Events Officer

### 1. Relevant Background Information

Members are reminded that at its meeting on 15 November 2012, the Director of Parks & Leisure was authorised under the scheme of delegation to approve funding applications to the Parks Events Small Grants Scheme in 2013/14 if required.

The purpose of the report is to inform Members of the decision taken by the Director of Parks & Leisure under delegated authority regarding subsequent applications received to the Scheme.

### 2. Key Issues

The applications were assessed according to the criteria and full details of the applications received and the recommendations for grant awards are presented in Appendix 1. It is recommended that out of the 8 applications received, 5 met the criteria for an award to be made. The 3 unsuccessful applications were received from:

- GLU (God Loves You)
- Feile an Phobail
- Cairde Loch na Leathghealaid

GLU applied to hold an event on 6 July but a condition of the scheme was that the event had to take place after 22 July to enable assessment and approval of the applications. The Events Officer contacted the Group but they were unable to change the date of the event.

	<p>The remaining 2 groups were not eligible as each of them had already been awarded grants of £2,800 and £2,780 respectively in 2013. The guidance notes of the scheme state that groups can apply to hold more than one event but the maximum grant paid to any one group in one year will be £3,000 (see Appendix 2 - Guidance Notes, section 5.2)</p> <p>Successful groups will receive 50% of the grant funding before the event takes place subject to the return of a signed 'letter of offer' and the remaining balance will be paid on the successful completion of the event and submission of the correct supporting documentation.</p> <p>Detailed applications are retained in the Parks &amp; Leisure Department and can be viewed by Members on request.</p>
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<b>3.</b>	<b>Resource Implications</b>										
	<p><u>Financial</u> The table below indicates the amounts allocated from the 2013/2014 budget.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Area</th> <th style="width: 15%;">Total available</th> <th style="width: 15%;">Allocated to date</th> <th style="width: 15%;">Proposed allocation for July 2013</th> <th style="width: 15%;">Remaining after allocation</th> </tr> </thead> <tbody> <tr> <td>Parks Events Small Grants Scheme</td> <td style="text-align: right;">£100,000</td> <td style="text-align: right;">£85,529</td> <td style="text-align: right;">£13,395</td> <td style="text-align: right;">£1,076</td> </tr> </tbody> </table> <p><u>Human Resources</u> The management of the scheme mainly involves staff from the Open Spaces &amp; Active Living Unit and Business Support. The Community Park Managers and Outreach Officers are responsible for liaising with groups.</p> <p><u>Asset and Other Implications</u> The running of community events increases use of the parks and creates a sense of ownership.</p>	Area	Total available	Allocated to date	Proposed allocation for July 2013	Remaining after allocation	Parks Events Small Grants Scheme	£100,000	£85,529	£13,395	£1,076
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<b>4.</b>	<b>Equality Implications</b>
	There are no known equality and good relation implications.

<b>5.</b>	<b>Recommendations</b>
	It is recommended that the Committee note the report.

<b>6.</b>	<b>Decision Tracking</b>
	All actions will be completed by the Events Officer by October 2013

<b>7.</b>	<b>Key to Abbreviations</b>
	N/A

<b>8.</b>	<b>Documents Attached</b>
	Appendix 1: List of applications and proposed grants. Appendix 2: Guidance Notes for Parks Events Small Grants Scheme 2013